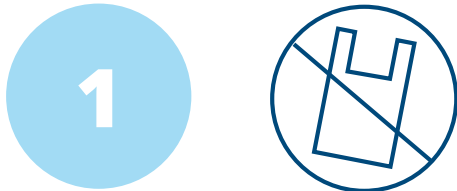


Recycling Basics for Your Facility

No matter what industry or size business you're in, recycling can be easy and efficient for your facility. Proper recycling can also reduce operation costs, improve your sustainability portfolio and reduce contamination. Follow these three guidelines to become a better recycler.



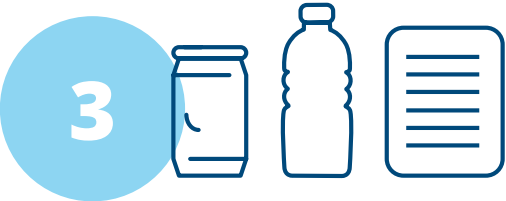
Don't bag it.

As an organization, you may need to collect recyclables in a bag, but when emptying recycling containers, make sure items are placed directly into the dumpster. Either reuse or discard the plastic bag, as it's not recyclable.



Empty. Clean. Dry.™

Let employees and customers know that recyclables need to be free of food and liquid. Items like soiled or wet cardboard should go into the trash, whereas clean and empty plastic bottles or aluminum cans can go into the recycling bin.



Know what to throw.

Educate your employees and customers on what materials can and can't be recycled. Download our free business resources at RecyclingSimplified.com/business-resources/. Pin a quick reference guide on your office bulletin board or print labels for your office recycling and trash containers.

Types of recyclables can vary by industry:

Offices – employees can use the office sink to rinse bottles and cans from lunch. They can also recycle dry paper, manila folders, cardboard boxes and mail.

Manufacturing or Services – all product bottles and packaging should be empty, clean and dry before recycling. Other recyclables include cardboard boxes and paper.

Visit RecyclingSimplified.com for more recycling tips and resources.
Visit RepublicServices.com to learn about Republic Services recycling solutions.

Retail – employees should recycle cardboard packaging from inventory shipments, plain gift bags and paper wrapping, and paper.

Restaurant – recycle empty and clean plastic and cardboard takeout containers, boxes from food and other supplies, and bottles from kitchen ingredients.

Are you an IFMA member? Get your first month free with the purchase of new recycling and waste services. Visit Info.RepublicServices.com/IFMA to learn more.

